



Rental Rates and Policies

RENTAL RATES:

VENUE	SEATING CAPACITY	NONPROFIT RATE (for 2-hr rental)	GENERAL RATE (for 2-hr rental)
Moviehouse 1	432	\$2,000	\$4,000
Moviehouse 2	197	\$1,000	\$2,000
Moviehouse 3	43	\$400	\$800
Moviehouse 4	26	\$300	\$600
Moviehouse 5	144	\$1,000	\$2,000
Moviehouse 6	46	\$500	\$1,000
Community Education and Engagement Room	40	\$500	\$1,000

CONFERENCE ROOM RATES	SEATING CAPACITY	NONPROFIT RATE (per hour)	GENERAL RATE (per hour)
Library Conference Room	17	\$100 per hour (up to 4 hours) or \$400 per day (4 hours or more)	\$200 per hour (up to 4 hours) or \$800 per day (4 hours or more)

- See below for additional details regarding Kids' Birthday Parties.

PLEASE NOTE:

- The Coolidge requires all rentals to comply with its [Code of Conduct](#).
- Rentals are subject to availability.
- Because we are a first-run movie theatre with contractual obligations to film distributors we cannot rent any of our theatres between Friday afternoon and Sunday evening except for weekend mornings.
- Moviehouse 1, 2, and 5 usually require at least three months' lead time to book; the Moviehouse 3, Moviehouse 4, and Moviehouse 6 have more availability and book out three to six weeks in advance.
- The Coolidge Corner Theatre reserves the right to refuse any rental which it (in its sole and absolute discretion) determines is not consistent with its mission as a nonprofit

cultural organization, may negatively impact its standing or reputation, or may present security concerns.

SCREENING FORMATS

- Varies by venue. DCP, Blu-ray/DVD, Alternative Content
- Depending on the nature of the screening an additional fee may be charged to cover the projection team's time as they prepare for your event.

CONFIRMING YOUR RENTAL

Before a rental is secured and confirmed, or announced in any way, the following is required:

- Full completion of the Rental Inquiry Form
- For non-ticketed events: 100% of the rental fee (and estimated labor, as applicable)
- For ticketed events: 50% of the rental fee (and estimated labor, as applicable) is due at booking with the other 50% invoiced following the event.
- Completed rental agreement form
- Completed photo or video release form (as applicable)

KIDS' PARTY INFO

Kids' Birthday movie parties are available for ages 6 - 15. Birthday party rentals are typically available Saturdays and Sundays from 10:00 am - noon or 11:00am-1:00pm.

We can provide a child-size popcorn and soda at the concession stand per child for an additional \$80.

There is space at the front of the room to accommodate a table for presents, cake, and other light foods. We provide a table at no additional cost. You must provide your own tablecloth, utensils and paper goods.

Our helpful staff will be available to assist you with set up and any technical needs. We do not provide chaperones for the children--the parents and/or other adult supervision must be on hand. We can provide extra time for setup and cleanup for your party within the confines of our normal schedule.

Venue	Seats	2 hr Birthday Party
Moviehouse 3	43	\$500
Moviehouse 4	26	\$400

Questions? Please complete our online rental inquiry form or email rentals@coolidge.org.